

## Easy Chart of Parliamentary Procedures: Rules of Debate

If You Want to Do This...	Say This...	Must You Wait for the Chairperson to Call on You?	Must it be "seconded?"	Majority Needed to Approve
Debate a particular resolution.	<i>"Motion to discuss resolution # ____"</i>	Yes	Yes	Simple Majority (1/2 plus 1)
End debate on a resolution and vote.	<i>"Motion to end debate."</i>	Yes	Yes	Simple Majority (1/2 plus 1)
Put a resolution aside for while to discuss another resolution.	<i>"Motion to table resolution # ____"</i>	Yes	Yes	Simple Majority (1/2 plus 1)
Hold a short meeting to plan a strategy or to discuss an idea with your supporters.	<i>"Motion for a ____-minute caucus."</i>	Yes	Yes	Simple Majority (1/2 plus 1)
Ask for the group to be quiet so you can hear the speaker or ask the chairperson a question.	<i>"Point of personal privilege."</i>	No	No	None
Ask the chair to enforce the rules.	<i>"Point of order."</i>	No	No	None
Bring the meeting to an end.	<i>"Motion to adjourn the meeting."</i>	Yes	Yes	Simple Majority (1/2 plus 1)